



HUMAN RESOURCES AND COUNCIL TAX COMMITTEE

DATE: Wednesday, 20 February 2019
TIME: 7.30 pm
VENUE: Council Chamber, Council Offices,
Thorpe Road, Weeley, CO16 9AJ

MEMBERSHIP:

Councillor Callender (Chairman)	Councillor S A Honeywood
Councillor Chapman (Vice-Chairman)	Councillor Khan
Councillor Calver	Councillor King
Councillor Chittock	Councillor Porter
Councillor Ferguson	Councillor Raby
Councillor Griffiths	

Most Council meetings are open to the public and press.

Agendas and Minutes are published on the Council's website www.tendringdc.gov.uk. Agendas are available to view five working days prior to the meeting date and the Council aims to publish Minutes within five working days of the meeting.

Meeting papers can be provided, on request, in large print, in Braille, or on disc, tape, or in other languages.

For further details and general enquiries about this meeting, contact Ian Ford on 01255686584.

DATE OF PUBLICATION: FRIDAY 8 FEBRUARY 2019

AGENDA

1 Apologies for Absence and Substitutions

The Committee is asked to note any apologies for absence and substitutions received from Members.

2 Minutes of the Last Meeting of the Human Resources & Council Tax Committee held on 24 September 2018 (Pages 1 - 8)

To confirm and sign as a correct record, the minutes of the last meeting of the Committee, held on 24 September 2018.

3 Declarations of Interest

Councillors are invited to declare any Disclosable Pecuniary Interests or Personal Interest, and the nature of it, in relation to any item on the agenda.

4 Questions on Notice pursuant to Council Procedure Rule 37

Subject to providing two working days' notice, a Member of the Committee may ask the Chairman of the Committee a question on any matter in relation to which the Council has powers or duties which affect the Tendring District **and** which falls within the terms of reference of the Committee.

5 Update on Apprenticeships

The Council's Work Based Learning Manager (Debianne Messenger) will attend the meeting and give an oral update to the Committee on Apprenticeships.

6 Report of Deputy Chief Executive - A.1 - Formal confirmation of Council Tax amounts for 2019/20 following the notification of the precepts from the major Precepting Authorities (Pages 9 - 14)

To set out, and seek confirmation of, the final Council Tax amounts for 2019/20 following notification of the precepts issued for 2019/20 by Essex County Council and the Essex Police, Fire and Crime Commissioner.

7 Report of the Deputy Chief Executive - A.2 - Staff Statistics Report (Pages 15 - 20)

To provide the Committee with updated and current staffing statistics.

8 Report of Deputy Chief Executive - A.3 - Pay Policy Statement 2019/20 and Pay Assimilation (Pages 21 - 38)

To present a Pay Policy Statement for 2019/20.

9 Report of Deputy Chief Executive - A.4 - Defence Employer Recognition Scheme Update Report (Pages 39 - 44)

To update Human Resources & Council Tax Committee on the work that has been undertaken to date, and future activities planned, to support the armed forces/veteran community, including Tendring District Council's participation in the Defence Employer Recognition Scheme.

10 Exclusion of Press and Public

The Committee is asked to consider the following resolution:

“That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of Agenda Item 11 on the grounds that it involves the likely disclosure of exempt information as defined in the relevant paragraphs of Part 1 of Schedule 12A, as amended, of the Act.”

11 Exempt Minute of the Last Meeting of the Human Resources & Council Tax Committee held on 24 September 2018 (Pages 45 - 46)

To confirm and sign as a correct record, the exempt minute of the last meeting of the Human Resources & Council Tax Committee held on 24 September 2018.

Date of the Next Scheduled Meeting

The next scheduled meeting of the Human Resources and Council Tax Committee is to be held in the Council Chamber, Council Offices, Thorpe Road, Weeley, CO16 9AJ at 7.30 pm on Wednesday, 3 April 2019.

Information for Visitors

FIRE EVACUATION PROCEDURE

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the fire exits in the hall and follow the exit signs out of the building.

Please heed the instructions given by any member of staff and they will assist you in leaving the building and direct you to the assembly point.

Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

Your calmness and assistance is greatly appreciated.